

Under One Roof Fundraising Campaign

Frequently Asked Questions



Why do the repairs need to take place now?

In 1999, the building was 13 years into a 12-year roof; in other words, it was originally intended to completely be replaced in 1998. It's state at that 13-year marker was simply an overlay of the previous roof. Replacing the roof has been a topic revisited by the Board of Trustees for 21+ years. We are blessed that it has lasted this long, but there is now significant risk if we continue in this mode.

Restoring our
Spiritual Home Base

What is the current state of the roof's disrepair?

Our roof is comprised of both sloped roof and flat roof. Minimum substrate damage and water intrusion is found on the flat roofs; 100% of the flat roofs will need to be stripped down to the substrate as part of the work. The peaked roof over the Sanctuary is experiencing multiple leaks, which were dealt with using buckets to collect the rainwater. The good news is that the underlying structure of the building was found to be in excellent shape during the inspections.

Of what will the new roof be constructed?

The sloped roof sections will receive a new 20-year manufacture warranted highly reflective roof that meets California's current energy savings compliance criteria; our flat roofs will be replaced with a supporting board and an industry standard 60 mil TPO membrane warranted for 20 years.

Will other repairs be made in addition to the roof repair?

Several! We will insulate the sloped roof (approximately 10K square feet); ventilate the sloped roof; insulate the flat roofs; reconfigure 100% of the rainwater leaders (how the rain is directed off of the flat roofs); replace the windows in the Ernest Holmes Room and adjacent walkway to accommodate the new flashing needed on the flat roof; new stucco and painting the areas impacted by the work.

When will the work begin?

The work is scheduled to begin in mid-August 2020, which gives us sufficient time to remove 100% of the roof materials in a single phase, to keep ahead of the traditional rainy season. A fence will be installed around the work site for safety and security.

When is the work projected to be completed?

The work will take approximately 7 to 8 weeks to complete.

Who will do the repairs?

Brett McLarney of McLarney Construction has volunteered to manage the project, which will include the engagement of a roofing company and several subcontractors.

What is the financial goal for *Under One Roof*?

Our goal is to raise the funds necessary to cover all costs associated with repairing the roof, including insulating the roof, improving ventilation and related modifications. The total project budget to complete all work necessary given current codes and standards is \$290,000.

Does the Center have a special account for emergency repairs?

Yes, Center for Spiritual Living San José does have a *Facilities Reserve Account*. We plan for standard repairs in our annual operating budget. The focus of the Facilities Reserve Account is long term, significant repair and replacement of all the elements of our building and grounds. A project of this scale therefore requires targeted funding in order not to completely deplete the Facilities Reserve Account.

How can I access the construction project details?

High-level details of the project are on our **Under One Roof** web page:
www.cslsj.org/UnderOneRoof

How can I get status updates about the construction progress?

The progress of the repairs will be posted at our **Under One Roof** web page:
www.cslsj.org/UnderOneRoof

Are there volunteer opportunities?

There are limited opportunities to volunteer. If you are interested in learning about these opportunities, please email the Campaign Tri-Chairs, David Field, Mitzi Smith and Susanne Mulcahy at [UnderOneRoof\(at\)cslsj.org](mailto:UnderOneRoof(at)cslsj.org)

How much will the repairs cost?

The projected cost to restore the roofing and install related insulation and ventilation is \$290,000.

What happens if the fundraiser exceeds the goal?

If we exceed our Fundraising Campaign goal, excess funds will be used to replenish the Center's Facilities Reserve Fund, which is used at the discretion of the Board to ensure the long-term well-being of our building and facilities.

What happens if the fundraiser does not meet the stated objectives?

As you can guess, a restoration project of this magnitude includes several "line items." Some line items have associated pre-requisite repairs, which much be completed—and paid for—in order for the roof to be completely restored. If the fundraiser does not meet its stated objectives, the Board will evaluate whether any of the line items could be postponed, which

leaves the building open to additional degradation as well as increased expenses to carry out the postponed work in the future.

How long do I have to pay off my pledge?

For those who make a pledge, we ask that you make your first pledge payment in August 2020. Pledge payments can extend up to 36 months, to be completed by August 2023. Donors who commit to contributing to **Under One Roof** have until August 2023 to finalize their gifts. Of course you can pay off your pledge at any time through August 2023.

Are there ways of donating other than cash?

Yes! In addition to payments via cash, check, credit cards and wire transfers, we gratefully accept donations of stocks and securities. For more information, please email the Tri-Chairs, David Field, Mitzi Smith and Susanne Mulcahy, at [UnderOneRoof\(at\)cslsj.org](mailto:UnderOneRoof(at)cslsj.org).

What if I have questions, or need to make special arrangements for my gift or pledge?

If you have questions or want to discuss special arrangements, please email the Campaign Tri-Chairs at [UnderOneRoof\(at\)cslsj.org](mailto:UnderOneRoof(at)cslsj.org); or you may contact Rev. Dr. David Bruner at [davidbruner\(at\)cslsj.org](mailto:davidbruner(at)cslsj.org).

What is the Under One Roof Time Capsule?

To celebrate our new roof at the completion of the project, we will install an Under One Roof Time Capsule to hold our prayers and intentions and bless our Spiritual Home Base. A community event will be planned at a future date.

How do I participate in the Under One Roof Time Capsule?

We invite you to include your Prayer or Intention with your gift/pledge. To do so you may:

- 1) Submit it online at the time you make your gift/pledge (the online submission limit is 1,000 characters)
- 2) Download the submission form at cslsj.org/UnderOneRoof and type or write your prayer/intention on the form, then scan and email it to UnderOneRoof@cslsj.org, or mail it to CSLSJ, 1195 Clark Street, San Jose, CA 95125
- 3) Submit your own single sheet of paper by email or postal mail (not to exceed 8 ½" x 11"). We ask that you please limit your submission to one sheet of paper to all space for all.

What is the deadline to submit my prayer or intention for the Under One Roof Time Capsule?

The Deadline for your submission is September 1, 2020.

Am I required to make a gift or pledge in order to submit a prayer or intention for the Time Capsule?

We hope that you are inspired to make a gift or pledge in an amount that is meaningful to you, and we welcome prayers and intentions from everyone.

When does the Under One Roof Campaign end?

The Public Fundraising Campaign will officially conclude on Sunday August 30, 2020. We invite you to make your contribution or submit your pledge by this date, so that we may have full knowledge of the total funding as the restoration project begins. However, contributions and pledges made after this time will still be gratefully accepted.

What if I have a question that is not addressed in these FAQs?

Please email your question to our Fundraising Campaign Tri-Chairs, David Field, Susanne Mulcahy and Mitzi Smith, at [UnderOneRoof\(at\)cslsj.org](mailto:UnderOneRoof(at)cslsj.org).