

VOLUNTEER POSITION DESCRIPTION

TEAM/TASK: BOOKSTORE ASSISTANT

TEAM LEAD: Petra Gerda Paul

bookstore@cslsj.org

TIME COMMITMENT/FREQUENCY/DURATION:

Approximately one Sunday every month between 1st and 2nd service and for 45 minutes after 2nd service, with flexibility to sometimes exchange shifts with other team members.

SKILL(S) REQUIRED:

- A people person: friendly and outgoing, ready to reach out to new and current Center members. The bookstore is not only a place of business but also a gathering place for fellowship and support.
- Social but willing to sometimes concentrate in a busy service environment.
- Comfortable with a cash register and credit card processing machine. Previous cash handling or retail experience is helpful, but not necessary. We will train and mentor.
- The completion of some Center classes or familiarity with spiritual literature is helpful. You will be working alongside the manager and other volunteers to answer guest questions.

TRAINING:

Training and mentoring by the bookstore manager and experienced volunteers for the first two Sundays and as needed.